

Fountain Creek Watershed, Flood Control and Greenway District
Technical Advisory Committee

Special Meeting Minutes
Wednesday, December 21, 2016 – 2:00 PM

1. Call to Order and Introductions: The meeting was held at the Colorado Springs Utilities' Mesa Conservation Center at 2855 Mesa Road, Colorado Springs, 80904. A quorum was established and the meeting was called to order at 2:07 p.m.

John Chavez	El Paso County, Stormwater
Pat Coffee	Pueblo County Engineering (phone)
Peter Galusky	PPACG
Jim Heckman	Fountain Sanitation District, Wastewater
Elaine Kleckner	El Paso County Community Services Parks
Robert Miner	At Large – Palmer Lake
Richard Mulledy	City of Colorado Springs, Stormwater
Mark Shea	Colorado Springs Utilities, Watershed Planning
Brandy Williams	City of Fountain, Engineering
Jeff Besse	City of Colorado Springs, Stormwater (phone)
Sara Hartley	City of Manitou Springs

Others in Attendance:

- Larry Small, Fountain Creek District Director

2. Approve Agenda: A motion was made by Robert Miner to approve the agenda of the December 21 special meeting; it was seconded by John Chavez and approved by unanimous vote.

3. Business: The sole agenda item for the meeting was to discuss the role of the TAC and the priorities and initiatives for the TAC in 2017.

During the meeting misunderstanding was cleared up regarding what role the TAC would play in evaluating projects initiated by the Monetary Mitigation Fund Advisory Committee; projects initiated by third parties and grant applications submitted by the District. During the meeting it was agreed that the TAC would be able to review all projects prioritized by and selected for implementation by the Monetary Mitigation Fund Committee; is required to review all projects submitted by third parties for review and approval by the District; and able to review all projects otherwise initiated by the District. TAC review would be prior to consideration by the District Board and construction. The projects will be evaluated for technical acceptability using criteria currently being established by the TAC. Additionally, it was agreed that the TAC can and should play a technical support role as needed by the Monetary Mitigation Fund Committee. The TAC will also provide technical review and recommendation for grant applications prepared by the Districts, as submission time frames allow.

Discussion on what the priorities and initiatives of the TAC should be for 2017 followed. Currently the TAC is working with consultants to finalize the development of a Floodplain Management Policy and a Design Criteria Manual for use by the District. Completion of these important documents is a top priority for the TAC in 2017. A new initiative to develop project submittal criteria was discussed. In order to effectively evaluate a project, the TAC must have adequate information included in the design package to compare to established criteria. In 2017, the TAC will develop project submission guidelines to ensure that when projects are submitted to the District for review and approval there is an adequate and appropriate amount of design information and data provided to make a technically sound decision on the project. An alternative design method of project delivery will be included in submission guidelines to provide for the flexibility of “design/build” projects within the District’s jurisdiction.

4. Public Comment - none

5. A motion to adjourn the meeting was made by Richard Mulledy; the motion was seconded by John Chavez and approved by unanimous vote.