

**Fountain Creek Watershed, Flood Control and Greenway District
BOARD OF DIRECTORS MEETING MINUTES
August 28, 2015**

This meeting was held at: Pueblo County Court House, Commissioners Meeting Room,
215 West 10th Street, Pueblo, CO 81003.

1. CALL TO ORDER AND ESTABLISHMENT OF A QUORUM

Chair Hisey called the meeting to order at 1:03 pm. In attendance were the following duly designated members of the Board of Directors of the District:

Name:

Terry Hart	Pueblo County
Richard Skorman	CAG Liaison
Jane Rhodes	Fountain Creek Land Owner
Coreen Toll	EPC Small Municipalities
Dennis Hisey	El Paso County
Jill Gaebler	City of Colorado Springs
Melissa Esquibel	Lower Arkansas
Dennis Flores	City of Pueblo

Excused:

Greg Lauer	City of Fountain
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A quorum was noted. Also present was Larry Small, Executive Director.

2. APPROVAL OF AGENDA

Upon motion duly made, seconded, and unanimously carried, the agenda was approved.

3. APPROVAL OF THE MINUTES OF JULY 24, 2015 BOARD MEETING

Upon motion duly made, seconded, and unanimously carried, the minutes were approved.

4. PRESENTATION - None

5. BOARD MEMBER COMMENTS

Coreen Toll stated that one hundred cadets were coming to Manitou Springs to volunteer to clean Fountain Creek and remove woody debris from the adjacent slopes.

6. PUBLIC COMMENT - None

7. REGULAR REPORTS

7. A TECHNICAL ADVISORY COMMITTEE REPORT

Nancy Keller reported that the TAC met August 5, 2015 at 1:00 pm at the Fountain City Hall. She reported that the land use application check list is under review by the TAC members and will come back to the TAC for final review. When complete the checklist will be presented to the Board. She reported that the Design Criteria Subcommittee is looking at tailoring the Colorado Springs Design Criteria Manual but does not want to do a “quick and Dirty” version. They would prefer to take time to do a thorough and complete version of the Design Criteria Manual for the District. She reported that the Subcommittee has also drafted a Statement of Work for development of Watershed Wide Criteria and Flood Plain Administration Criteria spin-off tasks, originally estimated to cost \$160,000, to re-scope the project to reduce the cost. Once complete the SOW will be given to the Executive Director to get quotes so a recommendation could be made to the Board on scope and funding requirements.

The next TAC meeting will be September 2, 2015 at 1:00 pm at the Fountain City Hall.

7. B CITIZENS ADVISORY GROUP REPORT

Irene Kornelly reported that the CAG meet August 14, 2015 at 9:30 am at the Fountain City Hall. She reported that it was a short meeting because most of the focus was on the Outreach Subcommittee.

The next CAG meeting will be September 11, 2015 at 9:30 am at the Fountain City Hall.

She reported that the Outreach Subcommittee would share a booth with the Pueblo City/County Health Department at the State Fair and volunteers were needed to support the booth. She passed a sign up sheet around for volunteers. She reported that the Creek Week Fund had approximately \$6000 in the account and was expecting more contributions. She reported that there would be a Scoop-the-Poop event at Stratton open Space on September 12 and a booth at the Fountain Family Picnic on September 19 at Duckwood Park. She reported that preparations for Creek Week were going quite well and a number of our member Governments was issuing proclamations to support Creek Week.

There will not be another Outreach Subcommittee meeting until October 2015 because of preparation for Creek Week.

7. C FINANCIAL REPORT

Larry Small presented the Fountain Creek District Balance Sheet as of July 31, 2015. The District had total assets of \$167,150 and no liabilities. Profit and Loss Budget vs. Actual report for the period January 1, 2015 through July 31, 2015 indicated total revenues were \$181,829.52 and total expenses were \$224,893.05 for a net negative income of \$43,063.53 resulting in a District total equity of \$167,150.00. The General Fund cash on hand as of July 31, 2015 was \$15,041 and the Restricted Fund cash on hand was \$50,859. The total cash on hand was \$65,900.

7. D LEGAL REPORT - None

7. E EXECUTIVE DIRECTOR'S REPORT

Larry Small reported that he attended the El Paso County Board of County Commissioners meeting on August 4, 2015 and presented El Paso County's copy of the Upper Fountain Creek/Cheyenne Creek Flood Restoration Master Plan.to the staff in attendance and thanked them for their support. He reported that he attended a State Resiliency Planning Meeting in Manitou Springs on August 8, 2015 where Ian Hyde from the Governor's office discussed the National Resiliency Planning competition and encouraged El Paso County to participate. He reported that he attended the Pueblo Board of County Commissioners meeting on August 14, 2015 where Wright Water Engineering gave the Commissioners a report on their study of flooding and sediment transport in Fountain Creek. He reported that he attended the Manitou Springs City Council meeting on August 18, 2015 and presented Manitou Springs's copy of the Upper Fountain Creek/Cheyenne Creek Flood Restoration Master Plan.to the staff in attendance and thanked them for their support.

He reported that he would present the proposed 2016 District Budget at the September 25, 2015 Board meeting and that he would present a budget that reflected both the District budget and the Fountain Creek Watershed Water Activity Enterprise budget since he expected to receive the first payment of the Monetary Mitigation funds next year.

7. F MONETARY MITIGATION FUND ADVISORY COMMITTEE REPORT

Larry Small reported that the Monetary Mitigation Fund Advisory Committee met August 20, 2015 at 2:00 pm at the Pueblo County Public Works Facility, 33601 United Way, Pueblo, Colorado. He reported that the Committee reviewed the by-laws and were in agreement with the by-laws with one modification: that the 10-year capital project plan should be reviewed annually rather than periodically. He reported that the Committee discussed the use of the monetary mitigation funds and decided that the funds should be used for projects and for project overhead but should not be used to subsidize District operations. He reported that the Committee elected Irene Kornelly vice-chair and delayed the election of the secretary to the next meeting. The Committee agreed to review the proposed 2016 District budget at the next meeting so it could make recommendations to the Board relative to budgeting the monetary mitigation funds. He reported that the Committee decided that future meetings would be on the third Thursday of each month at 1:00 pm at the Pueblo County Public Works Facility, 33601 United Way, Pueblo, Co.

The next Committee meeting will be September 17, 2015, 1:00 pm at the Pueblo County Public Works Facility, 33601 United Way, Pueblo, Co.

8. OLD BUSINESS (Board Action May Be Required) - None

9. NEW BUSINESS (Board Action Required)

9. A MONUMENT CREEK WATERSHED RESTORATION MASTER PLAN CONSULTANT CONTRACT

Larry Small presented the proposed contract to Matrix Design Group for consultant services for the Monument Creek Watershed Restoration Master Plan project. He stated that the contract was for \$570,000 and had a period of performance from 1 September 2015 to December 31, 2016. He stated that Matrix Design Group was selected for the award through a competitive process that had two bidders and that Matrix was determined to be best technical and low bid by the Source Selection Committee.

Upon motion duly made, seconded, and unanimously carried, the contract to Matrix Design Group for consultant services for the Monument Creek Watershed Restoration Master Plan project was approved and the Chair was authorized to sign on behalf of the District.

9. B MEMORANDUM OF AGREEMENT BETWEEN THE DISTRICT AND THE CITY OF COLORADO SPRINGS FOR MONUMENT CREEK WATERSHED RESTORATION MASTER PLAN GRANT MATCHING FUNDS

Larry Small presented the Memorandum of Agreement between the District and the City of Colorado Springs for the Monument Creek Watershed Restoration Master Plan grant matching funds. He stated that the agreement provides that the City of Colorado Springs will pay \$150,000 to the District to be used as matching funds for the grant. He stated that the agreement had been approved by resolution by the Colorado Springs City Council and had been signed by John Suthers, Mayor of Colorado Springs.

Upon motion duly made, seconded, and unanimously carried, the Memorandum of Agreement between the District and the City of Colorado Springs for the Monument Creek Watershed Restoration Master Plan grant matching funds was approved and the Chair was authorized to sign on behalf of the District.

10. OTHER BUSINESS

10. A APPROVAL OF INVOICES

Presented for Payment 8/28/2015

General Fund					
<u>Vendor</u>	<u>Date</u>	<u>Num</u>	<u>Amount</u>	<u>-</u>	<u>For</u>
Larry Small					
	08/10/15	144	\$1,325.00		Upper Ft Ck/Cheyenne Ck PM - June
			\$1,175.00		Executive Director
			\$2,500.00		
Citizens Advisory Group					
	07/03/15		\$1,000.00		CSU Creek Week Contribution
TOTAL - General Fund			\$3,500.00		

Upon motion duly made, seconded, and unanimously carried, the invoices were approved for payment as presented.

11. EXECUTIVE SESSION (IF REQUIRED) - None

12. CONFIRM NEXT MEETING TIME AND LOCATION

The next Board meeting will be held September 25, 2015 at 1:00 pm at the City of Fountain City Hall, 116 S. Main Street, 2nd Floor, Fountain, CO 80817.

13. ADJOURN

Upon motion duly made, seconded, and unanimously carried, the meeting was adjourned.