

Fountain Creek Watershed District Board
Technical Advisory Committee
Meeting Minutes
October 7, 2009

The meeting was held at:
City of Fountain, City Hall
116 S. Main Street, 2nd Floor
Fountain, CO 80817

1. Call to Order and Introductions

Dennis Maroney called the meeting to order at 1:05 p.m.

In attendance were the following designated members of the Fountain Creek Watershed Technical Advisory Committee:

<u>Name</u>	<u>Organization</u>
Rich Muzzy	PPACG
Carol Baker	Colorado Springs Utilities
Elaine Kleckner	El Paso County
Duane Greenwood	City of Fountain
Nancy Keller	City of Pueblo
Jim Heckman	Fountain Sanitation District
Jim McGannon	Forestry/Landscape Consultant
Jim Houk	Thomas and Thomas
Dennis Maroney	City of Pueblo

Also in attendance were: Cole Emmons, Keith Riley and Kevin Houck.

2. Approve Agenda of October 7, 2009

Upon motion duly made, seconded and unanimously carried, the agenda for the October 7, 2009 meeting was approved.

3. Approve Minutes of September 9, 2009 TAC Meeting

Upon motion duly made, seconded and unanimously carried, the minutes for the September 9, 2009 TAC meeting were approved with the correction that Agenda Item 5, third sentence should read “the money” and not “he money.”

4. Report regarding September 25, 2009 Fountain Creek Watershed, Flood Control and Greenway District Board meeting and status of Sundance/LaFarge land use applications

The main item discussed at the District Board meeting was the LaFarge proposal. After a lengthy discussion the Board unanimously recommended denial of both the Special use and Variance of Use Permit. The El Paso County Planning Commission met and after presentations from the applicant, El Paso County Staff, public testimony and testimony from members of the District Board the item was continued until the October 20 meeting. The soonest the El Paso County Commissioners could act on the item is by November 12.

The District authorized advertisement for a part time interim Executive Director for the District Board which will be a contract position. The deadline for application submittals is October 16. The Board will look at the candidates at the November meeting.

5. Status, review, discussion, and recommendation regarding the Fountain Creek Watershed Policy Evaluation and Workshop

The Scope of Work for the project was passed out and discussed by members. The project consists of five primary tasks:

- 1) Synthesize existing information
- 2) Develop Policy Evaluation Report
- 3) Disseminate Report
- 4) Hold workshops
- 5) Develop implementation groups by discipline and geographic area

The Scope of work will address recommendations contained in the Fountain Creek Watershed Strategic Plan and will include all the cities and counties in the watershed. The estimated cost of the project is \$25,000 and funding will be provided through a grant from the Colorado Water Conservation Board (CWCB). The match requirements will be provided through work that the City of Colorado Springs is currently conducting on stormwater policies and practices. No additional funding beyond the \$25,000 provided by CWCB will be required for the project. To maximize the benefit from the research and work that is already being done and so this work can be closely coordinated with what is currently being done by the City of Colorado Springs, a sole source contract could be issued for under \$25,000 to the consultants currently under contract by the City of Colorado Springs.

Various options for contracting were discussed. The District Board is recommended as being the fiscal agent of the contract because this is a regional effort and recommendations made through this effort will be of direct benefit to individual cities

and counties and the entire watershed. The Executive Director hired by the District could be responsible for coordinating the project. The FCW District TAC will provide technical assistance by working with the consultant to provide information, review sections of the report and help coordinate the workshops.

Members discussed some changes to the Scope of Work and after further discussion, the District TAC recommended that the changes/revisions discussed at the meeting be incorporated into a revised Scope of Work and that the time frame for the project be defined. This information should be presented to the Governing Board for consideration at their October 23 meeting.

6. Review, discussion, and recommendation regarding establishing technical review criteria, structure, and procedures for submittals to be presented for TAC consideration

Members discussed the need to develop a checklist to give direction as to what information the TAC needs to review projects. Two separate checklists are needed, one for process and the other for procedures. This will help direct applicants as to the information that the TAC needs in reviewing applications.

The following individuals volunteered to initiate the process of developing the checklists:

- Rich will place the goals and objectives of the Strategic Plan into an excel spreadsheet;
- Dennis will start to develop a spreadsheet based on the Army Corps recommendations;
- Elaine and Jim will work on the necessary procedural steps and develop a timeline based on the procedure used by El Paso and Pueblo County. This includes time frames for review and submittals and information required by the District TAC for review.
- Carol and Nancy will help work on the Corps and Strategic Plan steps.

The CAG is working on a similar checklist which will be reviewed and compared to the checklist that the TAC is preparing at the next meeting. Members will review all the information from the tasks to be completed at the next meeting. Members also discussed methods and contacts to find out what are the ongoing projects at each of the local governments.

The District Board did not have time at the previous meeting to discuss the recommendation made at the September District TAC meeting regarding formal adoption of regulations and documents (Strategic Plan and Army Corps of Engineer Study). This will be discussed at the October 23 Board meeting.

Committee members also discussed the process for review of projects outside of the District's Authority but in areas where the District Board still has an advisory role.

7. Other Business:

Members discussed the National Association of Stormwater Mangers conference on October 20. The City of Colorado Springs is doing a presentation of the Fountain Creek Watershed District at the conference and is looking for people to help out.

Members also discussed the status of committee appointments from Fort Carson and the Lower Arkansas Valley Water Conservancy District and agreed that it should be placed as an agenda item for next month.

9. Public Comment:

Keith Riley from Colorado Springs Utilities discussed the timeline for the Southern Delivery System (SDS) project and what information the TAC will need in reviewing the site locations for the stream crossings. Keith said that he will be present this information at a subsequent meeting.

10. Executive Session (If Required): None

11. Setting Date, Time, and Location of Next Meeting:

The next regularly scheduled TAC meeting will be on Wednesday, November 4 at 1:00 pm at Fountain City Hall.

12. Adjourn: The meeting was adjourned at 3:10 pm